

## **Internationalization at home I@H**

Final version 1.0./13.11.2019

I@H, is a range of activities that allow students and staff to gain international experience without leaving the country  
Here are some examples:

### Internationalization in curricula

- learning foreign languages at school and at free time
- using foreign languages at school e.g. reading manuals, blogs, recipes, books, magazines
- learning about other cultures at school
- learning about geography, current news from foreign countries

### Incoming students and staff members

- hosting, tutoring incoming students and staff members
- integrating incoming students and staff in daily lessons at school
- integrating incoming students and staff in local companies
- free time activities with incoming students and staff
- home stay for incoming students and staff

### Thematic days and special events on internationalization

- multicultural activities or events at school
- international students and staff

### Virtual learning

- video meetings, webinars with partners abroad
- eTwinning

Criteria – Indicators - Documents

Criteria	Examples of indicators	Examples of sources of evidence
<p>Providing the framework and principles for I@H</p>	<p>VET college has developed an international strategy and it has set concrete objectives for I@H</p> <p>VET college translates its objectives for I@H in a concrete, annual action plan</p> <p>VET college has a budget for I@H, related to concrete actions</p> <p>VET college defines processes and quality management for its I@H</p> <p>VET college makes sure its management is committed to I@H</p> <p>VET college has procedures to encourage I@H</p> <p>VET college integrates I@H in professional studies</p> <p>VET college includes I@H activities in relevant curricula</p> <p>VET college defines tasks and roles of the staff and students related to I@H</p> <p>VET college has a policy for nondiscrimination</p>	<p>Policy documents/documents with strategy elements for I@H</p> <p>Action plans for I@H</p> <p>Budget plan</p> <p>Quality management documents</p>

		Curriculum documents
Involvement of students, staff and other stakeholders in I@H	<p>VET college gives information to students, staff and stakeholders about I@H activities</p> <p>VET college involves students, staff and stakeholders in the planning of I@H activities</p> <p>VET college involves students, staff and stakeholders in the implementation of I@H activities</p> <p>VET college involves students, staff and stakeholders in the evaluation of I@H activities</p>	
Implementation and development of I@H activities	<p>VET college supports staff to gain intercultural skills</p> <p>VET college involves incoming students and staff in daily school activities or the placement at local companies</p> <p>VET college monitors that I@H activities offer equal opportunities for students and staff</p>	

	<p>VET college has appointed peers i.e. local students for incoming students</p> <p>VET college uses and values the international experience and competence of its staff and students in developing I@H</p>	
<p>Information and communication on I@H</p>	<p>VET college plans the communication on I@H activities</p> <p>VET college informs the staff and students and the involved stakeholders about I@H activities and the possibilities to participate</p> <p>VET college informs relevant persons in the organization about tasks and roles of the staff related to the internationalization</p> <p>VET college documents information about I@H activities and makes sure the documentation is accessible</p>	
<p>Evaluation of I@H activities</p>	<p>VET college has an evaluation plan for its I@H activities</p> <p>VET college evaluates I@H activities on a regular basis</p> <p>Evaluation is based on the I@H strategy of the VET college</p> <p>VET college involves all relevant parties in the evaluation</p> <p>VET college analyzes the results of the evaluation</p>	

<p>Monitoring and improving framework and principles for I@H</p>	<p>VET college has a monitoring plan for its I@H activities</p> <p>VET college collects “lessons learned” and uses them to identify and prioritize areas for improvement</p> <p>VET college defines impact indicators for its I@H activities</p> <p>VET college disseminates the development plans and outcomes of I@H to staff, students and the involved stakeholders</p>	
--	---	--

The European Commission support for the production of this publication does not constitute an endorsement of the contents which reflects the views only of the authors, and the Commission cannot be held responsible for any use which may be made of the information contained therein.