



PEER REVIEW CRITERIA

Quality area: Student mobility (outgoing students) in Vocational Education and Training, VET

version 1.0./12.9.2016

The criteria can be used also in other contexts

Student mobility activities increase information, guidance and counselling on, as well as the transparency of VET as stated in the Copenhagen process

Student mobility activities develop tools for the mutual recognition and validation of competences and qualifications and improve quality assurance in VET

Planning student mobility

1. VET college has set objectives for student mobility and indicators to measureThe management at all levels supports student mobility
2. Students' needs, preparedness and expectations are identified and taken into consideration when planning student mobility
3. Students are involved in planning the mobility
4. Student mobility is planned according to the strategic objectives of VET college
5. Student mobility is part of the curricula
6. Learning outcomes have been identified and defined
7. Student mobility is based on mutual trust and agreements
8. VET college identifies key partnerships for student mobility in different fields
9. VET college selects partners according to internal strategic criteria such as language or country or because of their particular expertise in one or more vocational sector or issue
10. Tasks and responsibilities between partners have been agreed

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11. Communication between partners has been planned
12. VET college has a process for student mobility
13. VET college has a plan to collect and communicate the experiences of student mobility to students, staff and partners
14. Student mobility feedback is part of VET college's feedback system
15. The funding used for mobility is diversified; apart from EU funding, other external funding and self-financing is available

Implementation of student mobility

1. Sufficient resources such as time, financing and staff have been allocated to implementation of student mobility
2. Student mobility process follows ECVET guidelines
3. Student mobility process follows the external EU quality guidelines and VET college's guidelines
4. Learning outcomes are assessed, validated and recognized
5. VET college has an action plan for safety and emergencies and participants are familiar with it
6. VET college prepares the students and accompanying staff for mobility
7. Participants report their mobility according to guidelines of VET college and the funders
8. The experiences gained from the mobility is documented and processed
9. Student mobility process is transparent and enables equality among students

Evaluation of student mobility

1. Student mobility process is evaluated in accordance with VET college's strategy and quality management guidelines

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2. VET college evaluates its student mobility process on a regular basis
3. The evaluation covers student mobility as a whole, including the mobility process, results and the satisfaction of students and support staff
4. All involved, including receiving partners, in student mobility activities participate in the evaluation

Development of student mobility

1. Feedback received from students, receiving organizations and other involved parties is applied to development of student mobility
2. VET college develops mobility in cooperation with partners
3. Good practices and experiences gained from mobility are disseminated and used in VET college